

DUNNINGTON PARISH COUNCIL

Chairman : Cllr Gill Shaw Clerk : Julie Bone Tel : 01904 672199

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Dunnington Parish Council Meeting Agenda Monday 8th March 2021 7.30pm

(To be held as a virtual Meeting)

1 FORMALITIES

- 1.1 Parish Council to receive apologies for absence given in advance of the meeting
- 1.2 Parish Council to consider the approval of reasons for absence
- 1.3 Previous Meeting Minutes 8/2/21 for approval
- 1.4 Declarations of Interest

2 EXCLUSION OF PRESS AND PUBLIC

- 2.1 The Parish Council will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons

3 POLICE REPORT

- 3.1 Police Report

4 PUBLIC PARTICIPATION

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes

5 VILLAGE LIGHTING

- 5.1 Options to be discussed and any funding agreed

6 ALLOTMENTS ISSUES

- 6.1 Parish Council to discuss the allotment Terms and conditions and proposed new agreement and how to move forward with implementation
- 6.2 Allotment Rent increase for April 2022-23 to be discussed and agreed
- 6.3 Parish Council to discuss and agree purchase of Tarmac plainings to repair track leading to Undergate Field allotments

7 IN BLOOM

- 7.1 Parish Council to discuss COVID form to be completed by In Bloom members
- 7.2 PC to discuss and decide re benches suggestion previously circulated

8 INSURANCE RENEWAL

- 8.1 Insurance options to be discussed and agreed 2021-22

9 ONLINE BANKING – CHANGES TO FINANCIAL REGULATIONS

- 9.1 PC to discuss changes to Financial Regulations in respect of online banking

10 ANNUAL PARISH MEETING

10.1 Parish Council to discuss options for an Annual Parish Meeting

11 CEMETERY MANAGEMENT

11.1 Parish Council to discuss Management changes and personnel and payment to be made (Press and Public to be excluded)

11.2 Parish Council to agree payment and terms

12 APPROVAL OF EXPENDITURE

12.1 PC to approve expenditure for Scouts and Guides - External Resurfacing Works and vegetation clearance and spraying.

12.2 PC to approve expenditure for New Notice Boards including 50% deposit (cheque to be approved)

13 HIGHWAYS MATTERS

13.1 York Road

(1) Parish Council to agree to submit a PROW application to COYC in respect of a section of York Road between Undergate Farm and the cycle track leading from the A1079

(2) Parish Council to agree to apply to COYC for a reduction in the national speed limit to 40mph on the Section York Road from the A1079 to the start of the 30mph section leading into the village

13.2 Eastfield Lane

Parish Council to agree to apply to COYC for a stopping up order at the junction of the A166

13.3 A1079

Parish Council to agree to apply to COYC for a reduction in the national speed limit to 40mph on the A1079 along the following sections

(1) Between York Road and Thorncroft

(2) Between the village boundary and Kexby village boundary

14 DOG PLAY AREA

14.1 Parish Council to discuss and agree to proposed terms for the location concerned

15 GARDEN TREE PROJECT

14.1 Project to be discussed with proposals from Cllr L Turnbull

16 CAMBRIDGE COUNCIL SAVER ACCOUNT TERMS AND CONDITIONS

16.1 PC to approve changes in Terms and Conditions to the two Council Saver policies

17 PLAYING FIELDS ASSOCIATION

17.1 The PC to discuss and agree to option A or B below:

A PFA - Replace Squash Roof and Install Solar Panels

- (1) Sports England has stated that, based on the documentation/information received, they will only accept an application from the Parish Council in respect of awarding a grant of £25k.
- (2) This has to be completed by 15 March 2021 or the grant could be lost.
- (3) The total cost of the work is £46k (including vat) and with the grant of £25k this leaves a shortfall of £21k.
- (4) It is proposed that the shortfall of £21k is met on a 50/50 basis between the Parish Council and the PFA out of reserves.
- (5) The PFA will make a saving of £2k per annum on energy costs.
- (6) £1k of the energy savings made will be used to make up the annual shortfall of money received by the PFA from the PC (down from £3k to £2k pa).
- (7) £1k of the energy savings made will be used annually to build the PFA reserves back up to at least £20k.

B PFA - Replace Squash Roof

- (1) The total cost of the work is £25.5k (including vat).
- (2) It is proposed that the cost is split on a 50/50 basis between the Parish Council and the PFA out of reserves.
- (3) The PFA will have to find £1k per annum to make up the annual shortfall of money received from the PC (down from £3k to £2k pa).
- (4) The PFA will have to find £1k per annum to build their reserves back up to at least £20k.

Subject to either option the PC to agree to reduce the annual amount paid to the PFA from £3k to £2k and use the £1k to build the PC PFA reserves back up to at least £20k.

18 CAMBRIDGE BONDS CHANGE TO TERMS AN CONDITIONS

18.1 Parish Council to agree to changes in Terms and conditions (previously circulated)

19 FINANCE AND CORRESPONDENCE

19.1 Full updated Accounts and Accruals to date for 2020/21

19.2 Correspondence

Various items received by email from Ward Councillors, COYC, YLCA and Parishioners

20 REVIEWS

To report by exception

21 PLANNING - Ongoing Applications

21.1 Os Field 2800 Eastfield Lane Dunnington York - Erection of 78 dwellings, landscaping, public open space and associated infrastructure

- 21.2 Ridgeway 2 Greencroft Court Dunnington York YO19 5NN - Single storey extension to side and rear following demolition of existing garage
- 21.3 1 Kendal Close Dunnington York YO19 5PG - Two storey side extension
- 21.4 14 Hunters Wood Way Dunnington York YO19 5RA - Single storey side extension
- 21.5 Highthorn Stamford Bridge Road Dunnington York YO19 5LN - Conversion of the existing agricultural building (located in field to the north east of Highthorn) to form 1no. dwelling with associated works and infrastructure; and change of use agricultural land to domestic curtilage. Alteration and widening of the vehicle access from Stamford Bridge Road
- 21.6 Hollytree Cottage Intake Lane Dunnington York YO19 5NX - Two storey side and rear extension
- 21.7 4 The Sycamores Bore Tree Baulk Dunnington York YO19 5HD - Single storey extension to front
- 21.8 Lodge Farm Hull Road Dunnington York YO19 5LR - Two storey side and single storey rear extension, porch and replacement canopies to front, and erection of 3 bay garage following demolition of garage and conservatory
- 21.9 Ashfield Holiday Cottages And Touring Caravan Park Hagg Lane Dunnington York YO19 5PE - Erection of single storey machinery and maintenance building following removal of 4 No. steel storage containers and a storage area for up to 6 No. touring caravans and outdoor equipment

22 PLANNING - New Applications

- 22.1 Wold View 18 Church Street Dunnington York YO19 5PW - Two storey rear extension, 1no. rooflight and canopy to rear
- 22.2 The Sycamores Bore Tree Baulk Dunnington York - Fell 1no. Sycamore protected by Tree Preservation Order 3/1973
- 22.3 3 Undercroft Dunnington York YO19 5RP - Single storey rear extension and single storey extension to rear of garage following demolition of conservatory
- 22.4 Land Adjacent Unit 6 Hassacarr Close Dunnington York - Variation of condition 11 of permitted application 20/01496/FUL to alter BREEAM requirement. Removal of Conditions 5 (submission of investigation and risk assessment), 6 (submission of remediation scheme) , 7 (Submission of Verification report), 8 (separate systems of drainage for foul and surface water), 9 (Submission of foul and surface water drainage scheme) , 10 (no piped discharge of surface water) of planning permission 20/01496/FUL.

23 PLANNING - Decisions (COYC)

- 23.1 Holme Lea Hull Road Dunnington York YO19 5LR - Removal of condition 4 (archaeological investigation) of permitted application 19/01833/FUL (extension of access track). - Approved

24 PLANNING ENFORCEMENT

- 24.1 Hull Road
- 24.2 1 Church St
- 24.3 Travellers Site A166

25 AOB

Next Meeting to be held Monday 12th April 2021 venue to be arranged.

ACCOUNTS

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|---|------------|--------|
| <u>Investment Bond & Account</u> | £21,034.38 | Feb-21 |
| <u>Interest Investment Bond & Account</u> | £55.41 | Feb-21 |

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| <u>Premium Account Income</u> | £2,049.39 | Feb-21 |
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| <u>Current Account</u> | £83,715.87 | Feb-21 |
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Current Account Income

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| Cemetery - Memorial | 125.00 |
| Donation In Bloom | 1000.00 |
| Allotment rent | 15.00 |

£1,140.00

Current Account Expenditure

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| Salaries | 507.00 |
| Expenses - Stamps, ink cartridges x 2, paper and HMRC payment | 110.66 |
| Training (Council Vacancies) | 15.00 |
| Tree work allotments | 2419.20 |
| 50% deposit - New noticeboards | 2711.40 |
| Garden Maintenance | 412.18 |
| cemetery danger tree sign | 45.00 |
| Water costs Allotments and cemetery | 60.75 |
| In Bloom petty cash | 200.00 |
| Salt bins refill | 366.00 |
| Maintenance In Bloom machinery | 332.00 |
| Scouts and Guides building work | 6885.00 |
| Zoom payment | 14.39 |
| Purchase of plants - Intake Lane | 30.00 |

£14,108.58

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| <u>Forecast Current Account</u> | £70,747.29 | Mar-21 |
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| <u>Premium Account</u> | £2,049.39 | Mar-21 |
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| <u>Investment Bond 1 & 2</u> | £21,089.79 | Mar-21 |
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£93,886.47

